合肥工业大学研究生会因公交通费用登记表

**填表时间： 年 月 日**

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| **报销部门（日期）** | | | | |  | | | |
| **报账人** |  | | | **审核人** | |  | **处理人** |  |
| **因公交通费用说明** | | | | | | | | |
| **往返地点** | | | **公务事项**  **（用车人数）** | | | **金额（元）** | **使用时间** | **用账人** |
| **出发地** | **目的地** | |
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| **金额总计** | |  | | | | | | |
| **主席团审批**  **意见** | | （签章）  年 月 日 | | | | | | |